

## PRE-PRIMARY STATIONERY LIST 2023

Please return your list to our preferred supplier to guarantee supply on time or please turn over for more ordering information.

Students Name \_\_\_\_\_ Albany OPD Account \_\_\_\_\_

Contact Number: \_\_\_\_\_ Tick for Complimentary Name Labels (\_\_\_\_)

Rule out the whole line using pen, of those items you do not wish to purchase.

Code	Qty	Item Description	Each	Total
230008	2	SCRAP BOOK OLYMPIC JUNGLE 60GSM 64 PAGE 335X240	\$1.95	\$3.90
300360	1	MAPED SCISSOR SOFT 130MM OR Please tick for 'SCISSORS CELCO GREEN HANDLE LEFT HANDED 135MM' 301295 @ \$3.95EA (____)	\$2.95	\$2.95
300676	1	TAPE MASKING 24MM	\$3.95	\$3.95
300845	3	GLUE STICK ARTLINE 40GRM	\$3.75	\$11.25
400688	1	MARBIG WALLET DOCULOPE A3 CLEAR	\$4.50	\$4.50
450549	1	QUARTET WHITEBOARD MAGNETIC DOUBLE SIDED LAP 200X300	\$9.95	\$9.95
480009	1	DELI ZIP CASE MESH A4 CLEAR	\$3.75	\$3.75
600231	1	TEXTA ZOOM CRAYONS WALLET 12	\$7.25	\$7.25
600559	1	ARTLINE SUPREME WHITEBOARD MARKER WALLET 4	\$7.50	\$7.50
600675	1	PENCILS COLOURED FORMATIVE COLUMBIA PK10	\$5.95	\$5.95
600808	2	ARTLINE 70 PERMANENT MARKER BLACK	\$3.75	\$7.50
600925	2	ARTLINE 200 MARKER 0.4 BLACK	\$2.65	\$5.30
601152	5	PENCIL B FABER OVERSIZE GRIP TRIANGULAR	\$3.75	\$18.75
601569	1	CRAYOLA BRIGHT ULTRA-CLEAN WASHABLE MARKERS PK10	\$8.95	\$8.95
680126	2	CAPRI FACIAL TISSUES PACK 200	\$3.25	\$6.50
<b>ART</b>				
230289	1	VISUAL ART DIARY A4 QUILL 120 PAGE BLACK	\$6.50	\$6.50
400523	1	DISPLAY BOOK A3 MARBIG BLACK	\$8.95	\$8.95
			<b>Total</b>	<b>\$123.40</b>
		SATCHEL (TO BE PURCHASED AT UNIFORM SHOP)		

**PLEASE SUPPORT OUR SCHOOL BY USING OUR PREFERRED SUPPLIER**  
**ALBANY OFFICE PRODUCTS DEPOT**  
**20% OF THE COST OF YOUR BOOKLIST ORDER IS DONATED TO OUR SCHOOL**

Your booklist can be returned by:

**Online:** [www.albanyopd.com.au/booklists](http://www.albanyopd.com.au/booklists) (see over page for easy steps)

**Email:** [sales@albanyopd.com.au](mailto:sales@albanyopd.com.au)

**In Person:** Drop into Albany Office Products Depot - 39 Sanford Road ALBANY WA 6330

# HOW TO ORDER 2023 STATIONERY LIST

Please return your booklists ASAP to guarantee the items required are available. Lists can be returned as early as November, giving you the option to collect before Christmas, or we can conveniently store them until the New Year.

## Your booklists can be returned by:

- Online: [www.albanyopd.com.au/booklists](http://www.albanyopd.com.au/booklists) (see below for easy steps)
- Email: [sales@albanyopd.com.au](mailto:sales@albanyopd.com.au)
- Drop your lists into: Albany Office Products Depot - 39 Sanford Road - Albany

Once received, your Booklist will be picked, packed and will generally be ready for collection the next business day, however we will hold your order until it is convenient for you to collect. If you wish to visit our store, we can assist you to pick your booklist without delay.

When collecting your booklists, payment can be made by Cash, Cheque, Credit Card or charged to your business account.

We are *locally owned and operated* and have been providers of Back to School Stationery for over 20 years. Our experienced and dedicated team will be more than happy to provide assistance with your booklists if required.

## HOW TO PLACE YOUR ORDER ONLINE

1. Navigate to [www.albanyopd.com.au/booklists](http://www.albanyopd.com.au/booklists) and select your school and year level
2. Enter the students name at the top, adjust the quantities next to each item as required and click the 'Add to Order' button
3. Scroll to the bottom and click Continue Checkout
4. Fill in your details, click Next and then click Submit Order

**NOTE:** If you wish to have invoiced to your "business account" please enter your business name in the 'Shipping Instructions' box prior to clicking **Submit Order**.

## SAVE TIME IN QUEUING UP WHEN COLLECTING YOUR LISTS

**PAY NOW, BEAT THE RUSH**

Cardholders Name: ..... Cardholders Signature: .....

Card No: ...../ ...../ ...../ ..... Expiry: ...../ .....

GRAND TOTAL:

\$



ALBANY

OFFICE PRODUCTS DEPOT

we love your work

We will be closed from 12pm Saturday 24<sup>th</sup> December and reopening on Tuesday 3<sup>rd</sup> January 2023

# DONATING 20% BACK TO YOUR SCHOOL